

23<sup>rd</sup> January 2019

“213 years of history and memories to last a lifetime”. So say travel critiques from around the world who has experienced the mystical wonders of the Mount Lavinia Hotel.

Mount Lavinia Hotel is the preferred choice for weddings, conferences and for the celebration of important events.

We invite you to be a part of the Front Office Team at the Mount Lavinia Hotel for which we have the following vacancy;

## **ANIMATOR**

### Principal Duties & Responsibilities:

- Provide supervision of swimming pools to ensure customer safety
- Provide supervision of beach side activities
- Ensure equipment is set up in order to meet the needs of the programmed activities
- Undertake cleaning tasks as required to ensure the activity centres are well presented
- Monitor customer use within the centre and ensure unsafe practices are promptly dealt with or reported as appropriate
- Maintain full product knowledge of the services and activities available at the centre
- Consistently and actively apply good housekeeping principles

### Essential Skills & Experience:

- Excellent product knowledge/experience
- Good customer care skills
- Good communication skills in English
- Health & Safety training/awareness and Swimming Skills
- The ability to deal with customers of all age groups
- Pool plant operators certificate and first aid at work desirable

## **BELL BOY**

Primarily responsible to greet and welcome all guests to the hotel and relieve guests of their luggage on arrival. You will ensure that the highest standard of hospitality and welcome is demonstrated at all times and that all guest requests are dealt with in a prompt and courteous manner.

### **Experience:**

Previous experience working in a luxury 4 or 5 star hotel or serviced apartment environment. The successful candidates are likely to have a passion for customer service, excellent communication skills and good levels of written and spoken English.

**An attractive salary and perquisites are on offer for the selected candidate.**

Please forward your curriculum vitae with contact details of two non-related on or before 10<sup>th</sup> February 2019 to:

**Head of Human Resources  
Mount Lavinia Hotel,  
100, Hotel Road, Mount Lavinia.  
E-mail: [careers@mountlaviniahotel.com](mailto:careers@mountlaviniahotel.com)**

